



## Louisiana Rehabilitation Council

P.O. Box 91297  
Baton Rouge, LA 70821-9297

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### General Meeting Minutes

January 24, 2019, 9:00 a.m. – 4:00 p.m.

Courtyard by Marriott, 10307 North Mall Drive, Baton Rouge LA 70809

Thursday, January 24, 2019

Members Present	Tommy Carnline, Warren Chauvin, Sue Killam, Jessica Lewis, Brian Wood, Alexis Young, Paul Genco, Melissa Bayham, Tarj Hamilton, Nicole Walker, Eleanor Murrell, Dina Perkins, Marvin Rush, Megan Thompson, Gay Young, Glyn Butler, Cathy Lazarus, Alexis Young
Members Absent	Robert Lobos, Suzanne Lentz, Krista Scurria, Cliff Owens, Libby Murphy
Liaison	Kandy Baker
Guests Present	Teresa Milner, Stephen Johnston, Courtney Ryland, Ginger Rush, Malachi Mooney
Motivational Minute	Pledge of allegiance, motivational moment and introductions.
Call to Order	The general meeting was called to order by Chair Carnline at 9:11 a.m. with a quorum.
Minutes	Motion to approve October 2018 LRC General Meeting Minutes was made by Killam, seconded by Genco. Motion Passed without abstention or objection.
Public Comment	None
LRS Director's Reports	Melissa Bayham, LRS Director, reported that in December 2018 145 people were taken off the Order of Selection (OOS) Group 4 waiting list and currently 10 participants are on the OOS Group 4 wait list and 29 participants are on the wait list in OOS Group 5. LRS has hired 14 new vocational rehabilitation counselors and a Counselor Academy will be held in March. LRS is working on two Memorandums of Understanding (MOU): one with the LA Department of Education and another with the LA Department of Health Office of Behavioral Health (OBH). The OBH MOU is facilitated through an US DOL Office of Disability Employment Policy (ODEP) Vision Quest technical assistance grant with a goal to improve employment outcome for individual with serious mental illness.



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Procedure updates were explained in the areas of transition, Individual Plan for Employment (IPE) development, and AWARE case management system updates to capture WIOA barriers to employment for federal RSA 911 reports. Updates are focused on ensuring compliance with federal regulations. A CRP workgroup was formed to review and update the Vendor Manual. New federal requirements were explained: Period of Performance and RSA prior approval for certain services. LRS will add a rate for extended follow along service for youth with disabilities as required by WIOA. Request made for LRC to provide a recommendation on whether LRS should add an OOS category for employment retention. Request referred to the Eligibility and Planning committee.

**Old Business** Wood noted that the presentation at the October 2018 meeting on waiver services by the LA Department of Health was very informative.

**Presentation** Teresa Milner provided a review of the State Plan and Comprehensive Needs Assessment. Since WIOA was passed, the State Plan is combined with many other state departments of which vocational rehabilitation is a portion. The State Plan is part submitted every four years and updates are provide every two years. Updates were submitted last year and the next State Plan is due in 2020.

**Standing  
Committee  
Reports**

Eligibility and Planning – see attached minutes

Employment Committee – Lewis reported for Scurria that the committee plans to contact Angela Montgomery, LRS Program Coordinator, regarding Community Rehabilitation Providers (CRP).

Transition Committee – Killam reported that the committee would like to ask LRS to consider posting online a list of CRP vendors by Region.

**Chair's  
Report**

Carnline commended Bambi Polotzola, Executive Director of the Governor's Office of Disability Affairs for their ongoing work towards helping individuals with disabilities in Louisiana and



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acknowledged the work of David Gallegos and Father Pat Mascarella for their services to the LRC and advocacy for citizens of Louisiana with disabilities. LRC has 4 vacancies: 1 Business, Industry and Labor and 1 Parent Training and Information Center and 1 Project 121 and 1 former recipient of LRS services. RSA granted prior approval for LRC member(s) to travel to the Louisiana Rehabilitation Association (LRA) conference in February 2019 and the National Coalition of State Rehabilitation Councils (NCSRC) conference in April 2019. The LRC Executive Committee recommends that Chauvin attend the LRA conference and G. Young attend the NCSRC conference. Genco would like to attend the LRA conference as a backup for Chauvin.

#### Liaison Report

The LRC Annual Report was completed in December 2018 and turned in to Rehabilitation Services Administration (RSA).

#### Member Reports

CAP report- see attached report.

IDEA report- Thompson provided the report and discussed ACT 833, the Jump Start Convention on January 29, 2019 and the Behavior Intervention Summit on January 30, 2019.

SILC report- see attached report.

WIC report- see attached report.

New Business None

Future meeting dates April 25, 2019, July 25, 2019, and October 24, 2019. Meeting date added to the schedule: January 23, 2020.

Adjourn Killam motioned to adjourn, seconded by Chauvin and the Council adjourned without objection.

Louisiana Rehabilitation Council

Eligibility & Planning Committee Meeting Notes

January 24, 2019

Present: Gay Young, Alexis Young, Cathy Lazarus, Paul Genco

Director Bayham requested the Eligibility & Planning Committee to research if other state vocational rehabilitation programs have an order of selection that allows their VRS to grant preference to consumers who are currently employed to receive services to maintain their employment. Alexis Woods and Gay Young will be conducting a survey to ascertain if other states have this type of order of selection. A draft motion was drawn up to support this type of OOS and recommend its' implementation at LRS. Upon completion of the research, it will be presented to the committee and a recommendation will be made to the entire council based on the research and the feelings of the committee regarding the implementation of this new OOS.



January 23, 2019

TO: LRC Committee  
FROM: Glyn Butler-Kilbourne - CAP Representative

RE: January 2019 CAP Report

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**TYPES OF CASES:**

There has been an increase in the number of CAP clients who are not understanding the overall requirements of LRS and Ticket-to-Work. CAP has been successful in resolving some of these cases while at the same time making referrals to the Advocacy Center's Work Incentives Planning and Assistance (WIPA) Program and/or the Protection and Advocacy for Beneficiaries of Social Security (PABSS) Program. CAP is still seeing an increase in clients stating that the vendors are not helping them to locate jobs as they should or they are not being matched with jobs that suit their abilities. However, CAP is addressing cases in which reasonable decisions have not been reached. CAP has had two clients recently who have wanted to pursue starting a small business, but were told by LRS that they would have to get the small business plan written first and then return to LRS for services. CAP brought this matter to the attention of the State Office and the issue was successfully resolved. CAP is also beginning to see more clients requesting services of an interpreter or materials in a different format if blindness is the disability. CAP has a number of clients wanting to return to a college or university to pursue a degree or wanting to pursue a particular training, but are being told that path isn't a viable goal for the client or the client is being told that he or she is already gainfully employed.

CAP has not provided any representation to clients regarding Fair Hearings or Administrative Reviews, but CAP currently has two cases that may require one or both of those actions.

**OUTREACHES:**

CAP is in the process of rescheduling outreaches at Arlington Preparatory through Goodwill Industries and with the East Baton Rouge Parish Parent Association.

**TRAININGS:**

CAP will be presenting at the Florida Parishes Human Services Authority's Pre-employment Seminar on February 5, 2019, at the Louisiana Workforce Building in Hammond.

**TRANSITION SERVICES:**

CAP currently has two cases involving transition services through Pre-ETS for school-age youth. This is still an area that CAP is concerned about. CAP is also requesting to be included at the LRS table if/when meetings are scheduled to discuss transition-related topics/issues and or planning.

## SILC Director's Report

### October 1- January 31 Council Meeting

- The SILC is now filled to capacity
- The Inclusion Job and Resource Fair was a success.
  - Attendance 221
  - 19 job vendors, 27 resource vendors
- Will be supporting any legislation regarding fully funding LRS for IWD and employment. Also any legislation fro LACAN.
- Looking to do 4 major events in the upcoming year. Information will be forthcoming.
- Presently doing a technical amendment for the SPIL since the instrument tool will not be active to use until 2020.
- I will be going to SILC congress in February
- Working on 704 report with Kandy and will turn in by January 31<sup>st</sup>.

January 21, 2019

To: LRC Members

From: Bob Lobos – WIC Representative

Re: WIC meeting, December 12, 2018 Report Poydras Building, Baton Rouge, LA

The WIC's main focus and support continues to be toward the development of a demand-driven workforce development system, based on occupational forecasts in which training, education and services for **ALL** job seekers prepare Louisiana residents for high-wage, high demand career opportunities in Louisiana.

The minutes from the previous meeting held on July 20<sup>th</sup> were approved. There were five industry-based certification (IBC) applications presented for approval by the IBC review committee.

The five applications were: 1. Emergency Telecommunicator (911 Dispatch); 2. Small Unmanned Aircraft Operations (Drones); 3. Manufacturing Production Technician; 4. Electrical Training; 5. App Development with Swift. All five certifications were approved.

The TOPS TECH Eligibility list was reviewed and changes approved.

The Top Demand Jobs for the TOPS Tech Early Start Program report was updated based on the ever-changing current list.

The Workforce Training Rapid Response Fund plan and distribution list was reviewed. In the 2015-16 Program there was \$10M in grants awarded to the technical and community colleges in the state for rapid response training programs.

The WIOA Eligible Training Providers policy was presented and reviewed by the Council

There being no other business, the meeting was adjourned at 11:20 A.M.

Respectfully,

Bob Lobos